

NOMINATION FORM for an itSMF UK elected Board Member 2026-28

Role summary:

In common with other Board members and as a legal Director of the Company known as Service Management Association Limited, to provide effective leadership, direction and governance of the affairs and activities of the organisation, to uphold and promote the reputation and standing of the organisation, and ensure compliance with all relevant laws and regulations (including the organisation's articles and by-laws). The nominee must be a current registered itSMF UK member and be willing to serve in the role for two years.

Nominee:

Name _____
Job title _____
Organisation _____
E-mail address _____

Proposer:

Name _____
Job title _____
Organisation _____
E-mail address _____

NOMINATION

I, the undersigned (other than the nominee), hereby nominate the individual identified above to serve as a Director of Service Management Association Ltd.

Proposer signature
and date _____

NOMINEE'S DECLARATION

I, being the nominee, hereby acknowledge and agree to the following criteria:

- I have relevant experience in service management.
- I am willing to be put forward as a nominee and have the support of my employer (as appropriate).
- I can commit in the year to at least four day-time meetings, a strategy meeting and periodic telephone discussions of the Board as needed.
- I am fluent in English.
- I shall adhere to the published Code of Practice for Directors and related policies.
- I shall act in the best and general interests of itSMF UK and its members at all times.

Nominee signature
and date _____

Both the Proposer and Nominee must be registered itSMF UK members. Please email this Nomination Form together with the nominee's personal statement (max 250 words, outlining their experience and why they would make a good board member) and photograph to the [Elections Officer](#) by 5.00 pm UK time, on 22nd August 2026.